



Republic of the Philippines  
NATIONAL POLICE COMMISSION  
PHILIPPINE NATIONAL POLICE, NATIONAL HEADQUARTERS  
OFFICE OF THE CHIEF, PNP  
Camp Crame, Quezon City

**COMMAND MEMORANDUM CIRCULAR**  
**NO. 2013- 39-13**

SUBJECT : **Reporting of All Crime Incidents and  
Providing Sanctions for Violations Thereof**

TO : See Distribution

DATE : JUL 31 2013

**1. REFERENCES:**

- a. PNP Command Conference on May 30, 2013;
- b. CPNP-Approved DIDM Memorandum dated May 16, 2013 with subject: Validation of the Reported Crime Incidents; and
- c. PNP Letter of Instructions 02/09 - Unit Crime Periodic Report (UCPER) dated April 22, 2009.

**2. PURPOSE**

This Command Memorandum Circular (CMC) provides the clear-cut guidelines in the implementation of the "One Strike Policy" in dealing with under-reporting or erroneous counting of crime data to promote accuracy, transparency, consistency and accountability in recording crime incidents to show the true crime situation in the country.

**3. SITUATION**

In compliance with the Chief, PNP's desire to see the true crime picture nationwide, the recording of crime incidents must be complied in accordance with the prescribed guidelines of LOI 02/09 UCPER.

The Total Monthly Crime Volume (TMCV) from January to December 2012 shows a decreasing trend from 18,992 in June to 15,383 in December. This situation is a replication of the previous crime reporting condition of the PNP wherein from year 2003 to 2008, the average total crime volume is 80,000 incidents. The said figure is far from the validated 2009 crime statistics that yielded 498,596 incidents. A steady decrease of crime incidents from 319,441 (2010) to 241,988 (2011) down to 217,812 (2012) was again noted.

The decreasing trend of crime incidents from 2010 to 2012 cannot be explained because the contributory factors which caused the decrease of crime incidents were not identified. In June and December 2012, the DIDM hosted conferences which were participated in by RIDMDs and Chiefs of Investigation of NOSUs to highlight the proper reporting, monitoring, collating, recording and analysis of crime incidents nationwide.

The RIDMDs were directed to revalidate their respective crime statistics for the period of January to February 2013 including the incidents recorded in Barangays. Consequently, the said revalidation revealed a discrepancy in the Total Crime Volume (TCV), from 33,865 (Pre-Validation) to 50,147 (Post-Validation) or an increase of 48.88%. With the inclusion of the crime incidents reported in the Barangays, the TCV increased to 95,960 incidents or 175.18% higher than the statistics submitted before the validation.



The DIDM conducted a separate re-validation to determine the real situation in the stations/units for the formulation of a policy to achieve an accurate, transparent and consistent recording of crime incidents nationwide. The validation conducted by the team from NHQ revealed the following:

- a. Under-reporting of crime incidents and statistics;
- b. Failure to submit the crime incidents recorded in police blotters in their Barangay;
- c. Discrepancies in the crime data submitted vis-à-vis the data validated by the DIDM team;
- d. Failure to reconcile the incidents recorded in barangay blotters; and
- e. Tendency that only solved/cleared crimes were being reported in some validated police stations.

The said validation resulted in the administrative relief and initiation of Pre-Charge Investigation against the responsible Officers for their failure to report the true crime statistics.

#### **4. OBJECTIVES**

This CMC aims to emphasize the need for reporting the actual and true crime statistics of police stations, PPOs/CPOs, PROs and equivalent units in NCR including all crime incidents from all police and barangay blotters.

#### **5. EXECUTION**

Reports from NOSUs, PROs/PPOs/CPOs/CPS/MPS shall follow the language of LOI UCPER 02/09.

##### **a. Reporting of Crime Incidents by NOSUs**

All NOSUs, especially the following units, shall submit crime statistics to the Police Stations where the incident transpired:

- 1) HPG – All reported carnapping incidents shall have a properly filled-out Incident Record Form (IRF). A copy of the IRF shall be forwarded to the police station where the incident transpired. Likewise, the Provincial Officer of the HPG shall get copies of the IRFs from the PPO, of all carnapping incidents in the province/city which were reported to the different police stations. The Provincial Officer of HPG shall then collate and validate all reported carnapping cases. The monthly report of these cases shall be submitted to the DIDM, with the breakdown of incidents from the Regional and the Provincial levels, including those incidents which are not validated.
- 2) CIDG – All reported crime incidents shall have a properly filled-out IRF, a copy of which will be forwarded to the station where the incident transpired. The Provincial Offices shall consolidate and monitor all crime incidents specially those cases under investigation by SITGs. Likewise, the monthly status of SITG and Cold cases submitted/referred to CIDG shall be forwarded to the DIDM. A monthly progress report of cases filed before the Prosecutor's Office and Court of competent jurisdiction shall also be submitted to the DIDM.



- 3) AIDSOTF – All reported drug related cases shall have a properly filled-out IRF, a copy of which will be forwarded to the station where the incident transpired. Likewise, AIDSOTF shall submit a monthly statistics of drug-related cases to the DIDM, including the status of cases filed before the Prosecutor's Office and Courts of competent jurisdiction.
- 4) AKG – All reported kidnapping cases shall have a properly filled-out IRF, a copy of which will be forwarded to the station where the incident transpired. Likewise, AKG shall submit a monthly statistics of kidnapping cases to the DIDM, including the status of cases filed before the Prosecutor's Office and Courts of competent jurisdiction.
- 5) ACG – All reported cyber-crime related cases shall have a properly filled-out IRF, a copy of which will be forwarded to the station where the incident transpired. Likewise, ACG shall collate cyber-crime incidents in the regional and the provincial level. The Satellite Offices of ACG shall collate and validate all reported cyber-crime cases. The monthly report shall be submitted to the DIDM with the breakdown of incidents from the Regional to the Provincial level.
- 6) ALL OTHER NOSUs- All reported crime incidents shall have a properly filled-out IRF, a copy of which will be forwarded to the station where the incident transpired. The Provincial Offices shall consolidate and monitor all crime incidents pertaining to their areas of jurisdiction. The monthly report shall be submitted to the DIDM with the breakdown of incidents from the Regional to the Provincial level.

**b. Sanctions**

- 1) District/Provincial Chiefs/Officers (NOSUs)

Failure to forward a copy of the IRF to the police stations where the crime was committed and/or failure to submit an accurate report of crime incidents/statistics shall cause the relief of the District/Provincial Chiefs/Officers.

- 2) Regional Chiefs/Officers (NOSUs)

Relief of two (2) District/Provincial Chiefs/Officers for failure to forward a copy of the IRF and/or failure to submit an accurate report of crime incidents/statistics shall cause the relief of the Regional Chief concerned.

- 3) Station Commanders

A validation conducted by a team from NHQ or other authorized person/team that revealed false reporting or erroneous counting of crime statistics shall cause the relief of the Station Commander concerned.

- 4) Municipal/Component City Chiefs of Police

A validation conducted by a team from NHQ or other authorized person/team that revealed false reporting or erroneous counting of crime statistics shall cause the relief of the Chief of Police concerned.

5) City Directors

Relief of two (2) Station Commanders due to false reporting or erroneous counting of crime statistics shall cause the relief of the City Director concerned.

6) Provincial Directors

Relief of three (3) Municipal/Component City Chiefs of Police due to false reporting or erroneous counting of crime statistics shall cause the relief of the Provincial Director concerned.

7) District Directors

Relief of three (3) Station Commanders of numbered Police Stations in QCPD and MPD and relief of two (2) Chiefs of Police of Municipal/Component City Police Stations in EPD, SPD and NPD due to false reporting or erroneous counting of crime statistics shall cause the relief of the District Director concerned.

8) Regional Directors

Relief of two (2) Provincial Directors or relief of two (2) District Directors in NCRPO, due to false reporting or erroneous counting of crime statistics shall cause the relief of the Regional Director concerned.

The relief of mentioned Officers shall cause the filing of appropriate administrative charges pursuant to LOI UCPER and NAPOLCOM Memorandum Circular 2007-001.

## 6. COORDINATING INSTRUCTIONS

In line with LOI UCPER, the Chief of Police must ensure that crime data gathered from all sources such as: Barangay, NBI, PDEA, BFAR, DENR, DSWD, BUCUS, BI and other agencies with law enforcement functions in their locality will be incorporated in their report.

All carnapping incidents reported to the different police stations shall have a properly filled-out IRF. A copy of this IRF shall be forwarded by the police stations to the Police Provincial Investigation and Detective Management Sections (PIDMS). The Provincial Officer of the HPG shall collect these IRFs from the PIDMS for validation and consolidation.

## 7. EFFECTIVITY

This CMC shall take effect immediately.



**ALAN LA MADRID PURISIMA**  
Police Director General  
Chief, PNP

Distribution:  
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