

Memorandum Circular
IMPLEMENTING
NAPOLCOM RES. NO. 97-032

*Enhancing the Investigative Functions of the Philippine
National Police through the Implementation of the
Investigation and Detective Management Program"*

MEMORANDUM CIRCULAR

NUMBER 97-003

TO : See Distribution

SUBJECT : Implementation of NAPOLCOM Res. No. 97-032

DATE : October 1997

1. Reference: NAPOLCOM Res. No. 97-032, "Enhancing the Investigative Functions of the Philippine National Police through the Implementation of the Investigation and Detective Management Program".

2. Purpose. This Memo Circular sets forth the mission, objectives and the processes by which the PNP plans to reinvent and reform the investigation system. This will likewise redefine the organizational and operational framework which shall cover all PNP units and personnel in their performance of investigative functions.

3. Mission. In compliance with the provisions of NAPOLCOM Resolution No. 97-032, the PNP shall implement an Investigation and Detective Management Program to enhance and strengthen its criminal investigation function.

4. Scope. This Memo Circular covers all investigative units of the PNP nationwide, including the areas of training, organization, and accreditation.

5. Broad and Specific Objectives.

5.1. Broad Objectives

5.1.1 To enhance investigative efficiency and effectiveness;

5.1.2 To establish the organizational framework which will define the PNP investigation system;

5.1.3 To establish the operational framework which will define the role of PNP units and personnel in undertaking investigative functions; and

5.1.4 To establish the doctrine for Investigation and Detective Management and institutionalize the strategy within the PNP chain of command.

5.2 Specific Objectives

5.2.1 To improve the levels of investigation efficiency of the PNP.

5.2.2 To establish the organizational structure of the PNP Investigation System down to the station levels in consonance with the proposed PNP staffing pattern;

5.2.3 To establish minimum qualification standards for investigators to form the basis for an investigation eligibility list and the assignment of personnel to investigative positions; and

5.2.4 To establish a system of training/selection/accreditation/incentives for investigation personnel.

6. Definition

6.1. DIDM - Directorate for Investigation and Detective Management

6.2. CIDG - Criminal Investigation and Detective Group

6.3. DBS- Detective Beat System

6.4. Detective Beat - Consists of any contiguous area defined by identifiable boundaries within the jurisdiction of a local police unit which an investigator/detective can effectively and efficiently respond to, thereby complementing the presence of the beat patrols.

6.5. Police Beat - Any contiguous area defined by certifiable boundaries within the area of operation of a police block (sub-station) where a policeman can effectively carry out his tour of duty.

6.6. Investigation - The management of the process of establishing the six cardinal points of criminal prosecution, namely: (a) what specific offense has been committed; (b) how the offense has been committed; (c) who committed it; (d) where the offense was committed; (e) when it was committed; and (f) why it was committed.

6.7. Detective - The principal character in the investigation process. He assumes primary jurisdiction in the conduct of crime scene investigations within the coverage of his investigative beat.

6.8. Detective Accreditation List - An official listing of police investigators who have satisfactorily passed the required qualifications and standards for detectives.

7. Reorganization of PNP Investigative offices/units:

7.1. The Directorate for Investigation shall be renamed the Directorate for Investigation and Detective Management (DIDM).

7.2. The DIDM shall assist and advise the Chief, PNP in the direction, control, coordination and supervision of the investigation of major and sensational crimes.

7.3. The functions of the DIDM shall be upgraded as follows:

7.3.1. Direct and supervise the investigation of crimes and other offenses in violation of the laws of the Philippines.

7.3.2. Supervise the investigation of and monitor complaints pertaining to police matters and cases referred by other government/private agencies, organizations and/or individual persons.

7.3.3. Conduct studies, researches and formulate plans and policies to enhance the investigation capabilities of the PNP to promote effectiveness and efficiency.

7.3.4. Maintain close supervisory direction of crime laboratories and other investigative support units.

7.3.5. Supervise the National Crime Information System in coordination with the PNP Computer Service and the Directorate for Intelligence.

7.3.6. Maintain, collect and process crime statistics for ready reference.

7.3.7. Maintain active liaisoning with foreign counterparts on matters of mutual interest.

7.3.8. Propose and support enactment of laws for the successful investigation and prosecution of crimes.

7.3.9. Perform such other functions as directed by the Chief, PNP.

7.4. The DIDM shall be composed of the following divisions: Research and Analysis; Referral and Legal; and Case Monitoring.

7.5. The DIDM shall assume functional supervision over all investigative activities consistent with the essence of the organization's strategy of reform and reinvention.

7.6. The Criminal Investigation Group shall be renamed the Criminal Investigation and Detective Group (CIDG).

7.7. A Criminal Investigation and Detective Section (CIDS) shall be organized and maintained in the Police Districts of the NCR Police Office, the Police Provincial Offices and the City Police Offices.

7.8. An Investigation and Detective Unit shall be organized in the component city police stations and Type "A" municipal police stations, which shall perform investigation and detective functions, with its head reporting directly to the Chief of Operations Section of the concerned police station.

7.9. A Detective School shall be created as an adhoc body under the supervision and control of the DIDM to develop and handle career enhancement courses for Investigators/Detectives.

7.10 The Detective School shall be directly under the Special Studies Section of the Research and Analysis Division (RAD) of the DIDM.

7.11 A Detective Accreditation and Proficiency Board shall be organized at the NHQ-PNP level to supervise the screening and selection of qualified PNP personnel to be assigned as Detectives based on the qualification standards and criteria to be determined by DIDM.

8. Other Enhancement Measures for the implementation of NAPOLCOM Resolution No. 97-032.

8.1. Creation of Police Detective Beats in the NCRPO and other chartered cities parallel to the Patrol Beats;

8.3. Grant of incentive allowance or specialization pay to detectives as a field of police specialization.

9. Tasking:

The DIDM shall assume functional supervision over all criminal investigative activities and Detectives as embodied in the NAPOLCOM Resolution.

9.1. DIDM

9.1.1. Supervise the creation of the Detective School;

9.1.2. Supervise the creation of Police Detective Beats in the NC RPO and other chartered cities nationwide.

9.1.3. Formulate special qualification standards and criteria for the recruitment and selection of detectives;

9.1.4. Supervise the creation of the Detective Accreditation Board;

9.1.5. Create the organizational structure of the CIDJ and IDU for concerned PNP units/offices.

9.2. DPL

9.2.1. Shall issue enabling order for the implementation of this Circular upon approval of the NAPOLCOM.

9.3. DPRM

9.3.1. Upon recommendation of the Detective Accreditation Board, maintain and issue orders for PNP personnel qualified to be accredited as Detectives.

9.4. DC

9.4.1. Program for the grant of specialist pay for Detectives.

9.5.1. Provide support for the Detective School in the development and conduct of career enhancement courses for investigators/detectives such as in the applicable Doctrinal supervision responsibilities.

9.6. CIG

9.6.1. Turn-over to DIDM the existing structure being utilized for the training of PNP criminal investigators.

9.7. CIS

9.7.1. Assist the DIDM in the development of career enhancement courses.

9.8. Other D-Staffs

9.7.1. Provide support as necessary to concerned units/offices.

10. Phases of Implementation:

This Memo Circular shall be implemented in two phases, as follows:

10.1. Phase I - Preparation (April - December 1997)

10.1.1. Holding of coordinating conferences between and among concerned and affected units and offices (April 1 - October 31, 1997);

10.1.2. Inventory of personnel, equipment and facilities of units and offices concerned (July - August 31, 1997);

10.1.3. Development of course requirements (July - October 31, 1997);

10.1.4. Preparation of proposed CIDD/IDU Table of Organizations (July - September 30, 1997);

10.1.5. Pilot and Transition period for affected units and offices (April - December 1997).

10.2. Phase II - Full Implementation (beginning January 1, 1998)

11. Program Monitoring:

11.1. All concerned/tasked units and offices shall submit their respective compliances to DIDM.

11.2. DIDM shall conduct organizational audit of all PROs, and NSUs to check on all compliances.

12. Coordinating Instructions:

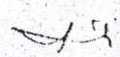
12.1. Requirements beyond unit/office capability relative to the implementation of this Memo Circular shall be submitted to NHQ PNP (attention: Directorial Staff concerned) for appropriate action.

13. Rescission:

All previous orders, directives, and other issuances contradictory to the provisions of this Memo Circular are hereby amended, modified or repealed accordingly.

14. Effectivity:

This Memo Circular shall take effect immediately upon approval.


RECAREDO A SARMIENTO II
Police Director General
Chief, PNP

Annexes:

- Annex A - NAPOLCOM Res. No. 97-032
- Annex B - LOI DETEKTIB 49/96
- Annex C - DIDM Mission and Functions
- Annex D - DIDM Table of Organization
- Annex E - Proposed TO of Investigation & Detective Units

Distribution:

Chief, PNP	D-Staff
DCA	Dir, NSUs
DCO	RD, PRO 1-13, ARMM, CAR and NCRPO
TCDs	
PIO	